

ARCHITECTURAL REVIEW COMMITTEE MEMBER Position Description Overview

The Board of Directors appoints Architectural Review Committee Chairman and approves members. The Chairman leads the committee and serves as the primary contact for resident requests for review. The committee also known as the Architectural Review Board (ARB), may include in its membership Directors or non-members of the association. Persons interested in serving on the ARB are to notify the Board of Directors or ARB Chairman.

Committee member's primary responsibility is to enforce the provisions of the covenants and deed restrictions as they relate to property improvements and maintenance. A Committee member must balance the overall interests of the property owners in the Westhaven Plat when making interpretations of the deed restrictions as well as in granting approvals or denying requests for property improvements.

Committee members may be asked by residents to explain Committee actions or to clarify the intent of provisions in the deed restrictions. Committee members must be prepared to carry out enforcement actions including directing legal counsel to pursue legal remedies necessary to obtain compliance with the deed restrictions.

2007 Board of Directors, Pres. Frymark