

Agenda: (Good Shepherd Church on Raymond/Whitney @ 6pm) Attendees: Enzo, Shane, Tom, Alana, LeAnn, Gretchen, Kelly, Brittany Residents: 1 in person, 1 virtual Meeting Started: 6:00 pm Meeting Adjourned: 6:33 pm

## 1. Presidents Update – Enzo

1. Dropbox to Google Doc: Out of space there; will transition to Google workspace – this will also allow us to send e-mails from a single common mailbox "westhaventrailshoa@gmail.com" vs personal e-mail boxes as we do today
2. 6 member contacts: Community Garden, Parks Questions, Fixing of Mailbox/Repairs, Large Item Pick Up Issue (Now Resolved)
3. Private Court repairs done now, all potholes repaired
4. Affordable Tree Service is coming out this week to take care of those

## 2. Treasures Update – Shane

1. Working with Audrey at MPM and Ryan as we continue with this transition
2. Profit & Loss is through 9/30
3. Dues Income looking good this year
4. Ahead on groundskeeping for snow removal and lawn care, but still have payments to make
5. Mgmt. Fees – Billing with MPM started 8/1; some \$ still going to Ryan
6. Legal fees and utilities are coming a bit under budget
7. Big items not accounted for yet
  - i. Tree removals
  - ii. Private court paving
8. General Ledger
  - i. Kelly asks to define Honoraria; Board responds, Honorariums are a way to thank volunteer board members that take on additional leadership roles.
9. Balance Due
  - i. Total net outstanding
    1. Kelly shares that we will be following up with this, following protocol with this
    2. If there are ones we need to file liens on, MPM will bring this to the Board
  - ii. Budget Comparison: Looks to highlight Actual YTD with Budget YTD

### 3. ARB Update - Tom

1. Only 1 request; this is a follow up from a previous request
  - i. Tom followed up but has not heard back

2. Slow time of year for ARB until Spring

### 4. Parks Committee Update - Tom

1. Intro of new Parks Committee Member
  - i. Recruitment through Parks Walkthrough
2. Did have a Parks Committee Walk
3. J&M Metalworks fixed mailbox and are looking at fixing merry-go-rounds

### 5. MPM Transition Review - Brittany/Kelly

1. Annual Billing Update/Discussion
  - i. They are feeling good, have everything they need
  - ii. Ryan, our previous Accountant, will be done at the end of the year but on call as needed
  - iii. Plan to send billing out around December 15-30 so that people have about a month to put payment together

### 6. Other Topics - All

1. No other topics at this time